



ADOPTION & REHOMING STANDARDS

Society Minimum Standards:

- No animal may be rehomed or relocated if doing so would be illegal or create undue risks to humans or other animals.
- No animal may be rehomed without having received a clinical examination by a veterinary surgeon and been neutered (unless under age), vaccinated and microchipped in accordance with RSPCA Minimum Expectations.
- No live animal may be used or rehomed for dissection, scientific or organ donation purposes.
- No animal may be rehomed to anyone without identification and proof they are over 18 years old.
- No animal may be rehomed without reasonable steps to ensure the animal will have a good quality of life

Society Minimum Expectations:

- Reasonable steps are to be taken to ensure the animal has a life worth living includes ensuring that the person adopting the animal is fully prepared for the undertaking, understands the animal's long-term needs, has identified a vet with relevant knowledge to the species and has made the necessary preparations to obtain suitable accommodation, food and other essential equipment needed before taking the animal home.
- Reasonable steps are to be taken to ensure the animal has a life worth living, including assessing that the environment in which the animal will live meets its welfare needs. This will usually require seeing the housing.
- No RSPCA animal may be rehomed to countries lacking adequate animal welfare legislation or requiring journeys that compromise their welfare.

The above Expectations will be covered by Home Checking Team

THE PRE-ADOPTION PROCESS

Enquiry Received

An enquiry arrives from potential new owner (Adopter) and checks are made to ensure suitability, this includes a home check when required.

Make a viewing appointment

When a suitable animal match is made the Adopter will be provided with your contact details to allow them to make an appointment to view the animal. Arrange the appointment for a time that is

suitable and for when you expect your foster animal to be ready for visits. Don't be pressured into making an appointment until you are happy to do so.

Reserved Pending Viewing.

When an appointment is made the animal is considered 'reserved pending viewing'. Please ensure that the animal coordinator is informed so that they do not send more potential Adopters your way.

THE ADOPTION PROCESS

WHILST EVERY EFFORT IS MADE TO MATCH A SUITABLE NEW OWNER TO AN ANIMAL, AND HOME CHECKS ARE MADE PRIOR TO A VIEWING, THERE IS NO GUARANTEE THAT THINGS WILL GO SMOOTHLY. IF DURING ANY DISCUSSIONS WITH THE POTENTIAL NEW OWNER YOU HAVE ANY RESERVATIONS ABOUT THEM ADOPTING THE ANIMALS IN YOUR CARE, THEN WE ADVISE YOU TO LET THE ADOPTER KNOW THAT THEY CANNOT TAKE THE ANIMAL/S AWAY DURING THIS VISIT. NO MATTER WHAT THE REASON FOR YOUR CONCERNS, IT IS BEST TO JUST ADVISE THE ADOPTER THAT THE ANIMAL COORDINATOR IS YET TO GIVE THE LAST "ALL CLEAR" HEALTH CHECK BEFORE THE ANIMAL/S CAN BE RELEASED. THIS WILL GRANT YOU TIME TO DISCUSS ANY CONCERNS YOU HAVE WITH THE ANIMAL COORDINATOR OR FOSTERER COORDINATOR.

Adoption Terms

Provide the adaptor a copy of the adoption terms and conditions – allow time for reading and questions.

Medical and welfare records

Provide medical records and advise on any other details. It's always good to remind the Adopter that it will take time for the animal to settle in.

Safe Carrier Inspection

Ensure that the Adopter has a suitable, safe and secure animal carrier it use to transport the animal to its new home.

The Adoption Pack

Introduce the adoption pack and go through the contents, then complete the back page, detailing any treatments.

Give Advice on Insurance

Advise that 4 weeks insurance is provided free of charge and that it should be activated as soon as possible.

Give Advice on Vets

Advise that the animal should be registered with a vet as soon as possible.

Cats: Give Advice to prevent loss

Advise that the cat/s should be kept indoors for at least three to four weeks to get familiar to their new surroundings and scents. This helps prevent them getting lost soon after adoption. Kittens should be kept indoors until they are neutered.

Kittens Neutering Certificate

Complete and provide a neutering certificate if adopting a cat which is not neutered.

Complete the Adoption Form

Complete the adoption form – ensuring the writing is clear and correct. If the details on the form are inaccurate or illegible then the microchip details may not be recorded properly.

ENSURE THAT ALL SECTIONS ARE COMPLETED IN FULL. THIS DOCUMENT IS A LEGALLY BINDING AGREEMENT BETWEEN THE RSPCA AND THE NEW OWNER.

Ask Adopter to Sign the agreement

After signing, give the blue copy to the new owner.

Payment

Arrange the payment of the adoption fee, via online or cash. When an online payment is made, ensure you can view the receipt on the device used.

Paypal Donation Link: <https://www.paypal.com/gb/fundraiser/charity/66389>

Card Payments via Virgin Money Giving:

<https://uk.virginmoneygiving.com/donation-web/charity?charityId=1015947>

Success!

Please thank the adopter for choosing to adopt from us and giving the animal a second chance. Their rescue helps us save more animals. Ensure that they are happy and have everything they need. You can also advise them to contact the branch should there be any further queries required as we always provide advice for adopters free of charge.

Documents

The final task required by fosterers is to send the adoption form to the Animal Coordinator along with any money **BEFORE** the end of the calendar month that the animal was adopted in. This timely provision of the documentation means that we can ensure we meet our Society requirements for monthly reports.

WELL DONE FOR SUCCESSFULLY COMPLETING THE ADOPTION.

